

STRATHEARN

— STONE AND TIMBER.CO.UK —

PRIVACY NOTICE

Strathearn Stone and Timber understands that the information you trust us with is important to you, and we are committed to protecting and respecting your privacy.

What information we collect

When you make an enquiry with Strathearn Stone and Timber Ltd we will collect your personal information in order that we can manage your enquiry.

How we will use your information

The information you provide will be used only by Strathearn Stone and Timber Ltd in relation to your enquiry including supply only and supply and installation projects. We will send you information relating to your project which may include providing you with samples, forwarding quotations, confirming orders and sending invoices.

We will not disclose any information about you to any other company or person, unless we receive your consent to do so.

How we protect your personal information

We know how much data security matters to all our customers. With this in mind, we will treat your data with the utmost care and take all appropriate steps to protect it. We have systems and procedures in place to manage your information and monitor and review these regularly.

Marketing

We would like to send you newsletters to keep you informed about Strathearn Stone and Timber Ltd, and our products and services. If you have consented to receive marketing, you may opt out at a later date. You have the right at any time to stop us from contacting you for marketing purposes.

Access to your information and correction

You have the right to request a copy of the information that we hold about you. We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate at any time.

Retaining your information

Whenever we collect or process your personal data, we will only keep it for as long as is necessary for the purpose for which it was collected. At the end of that retention period, your data will be deleted completely.

How to contact us

If you have any questions about our privacy policy or the information that we hold about you, please contact us:

Strathearn Stone and Timber Ltd

The Workshop

Forteviot

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